



**Saint Vincent de Paul Regional School**  
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Dear Parents/Guardians,

We are pleased to inform you we have recently subscribed to Parent Reach, the Emergency Notifications Service created for schools by The Amfax Corporation, the same company that provides similar services to state health departments, unions, and other entities that need efficient and reliable notification capabilities at a minutes notice. This subscription will permit us to reach our children's parents and guardians, as well as our staff and other related parties, more quickly and efficiently in the event of an emergency or a school closure.

You will recognize an informational call as coming from us by the displayed Caller ID: "411-411-4111." Please be sure to answer the call as you would normally answer and then be silent for a second or two. The system needs to "hear" your response to determine when to start delivering the message, as it is different for a live answer vs., an answering machine. Answer as you would normally, but do not continue to say, "Hello, hello, hello..." as it will begin delivering after detecting one second of silence.

If you would you like to know more about this service, more information is available at [www.parentReach.com](http://www.parentReach.com).

In broad strokes, the system works as follows:

In an emergency, a staff member will call into the parentReach.com emergency notifications system to record an informational message. Our staff member will then choose a pre-stored list of parents and staff members. The broadcast begins immediately, and calls our entire list. If it detects a busy line, it will call back up to ten times at three minute intervals to deliver the message when it connects with a live person or a recording device.

We have entered all the phone contact information you have supplied to us; i.e., home number, cell number(s), work number(s) for both moms and dads, and all guardians. Please take this opportunity to let us know if your contact information has changed recently as the system can only be as accurate as the data we have on file.

You will likely receive the message at more than one phone, as we felt it is better to err on the side of caution, especially in the event of a real emergency. For a bad weather-day type announcement however, we will send the broadcasts only to the home phone numbers and cell phone numbers you've provided.

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**Please provide the correct number for you to be reached at in case of an emergency:**

**FAMILY NAME:** \_\_\_\_\_

**STUDENT NAME AND GRADE:** \_\_\_\_\_

**HOME #** \_\_\_\_\_

**CELL # MOM** \_\_\_\_\_ **DAD#** \_\_\_\_\_